

DRAYCOTT IN THE CLAY PARISH COUNCIL

Minutes of Parish Council Meeting held on 12 November 2015

Apologies: Vice Chairman Cllr Mark Flavell

Present: Chairman Cllr Ken Rudman
Cllrs Sue Fulford, Caroline Hulse, Barbara Marshall, Nigel Powlson and Arthur Renshaw
Borough Cllr Stephen Smith, Crown Ward (part)
Parish Clerk Mrs Rita Hill
3 Members of the Public

Minutes of the last Parish Council were agreed as read. Proposed by Cllr Sue Fulford. Seconded by Cllr Caroline Hulse. All in favour.

Declaration of Interests

All Cllrs said that they were not aware of any at this point in the meeting, but would declare at the appropriate point during the meeting.

Matters Arising

Greaves Wood. Cllrs noted the responses from Mr Neil Fraser, Savills and PC Josie Shepherd. An article from Savills to be placed in the December Parish Council Newsletter.

Police re Youngsters playing football on the grassed area in Hollow Lane. PC Josie Shepherd reported that the Police were looking into this. Response received from ESBC asking for more information – Cllrs agreed to send details from the Police to ESBC. **Action – Parish Clerk.**

ESBC re Emergency Planning. Document has been received from Mr William J Read, Resilience Support Officer (ESBC). Parish Clerk had spoken to Mr Read to gain more information on completing the form. Chairman suggested to Cllr Caroline Hulse that as she had expressed an interest at the last meeting would she like to take the project forward. **Action – Cllr Caroline Hulse took the documentation to look through and give feedback at December's meeting.**

Ironman event. Mrs Jude Taylor has sent through the monthly newsletter. Cllrs agreed to diarise for January 2016 to follow up about approving SCC's map. **Action – Parish Clerk.**

Co-option of Councillors. Mandate was signed by Cllr Barbara Marshall. **Action – Vice Chairman and Parish Clerk.**

Issue with Mr Andrew Griffiths MP - The Green, Pipehay Lane. Since the last meeting the Parish Clerk had provided PA to Andrew Griffiths MP with further details.

Parish Council to see draft letter before PA sends off to ESBC. **Action – Ms Sarah Bridgman.**

Christmas trees. To be delivered and erected on Monday 30 November. **Action – Cllrs.** Gifts of appreciation were donated by the Village Hall Committee.

Vehicles / school buses parking outside Parishioner's property. Letter has been sent.

Accounts for Payment

Mrs R Hill, Parish Clerk salary November 2015 and expenses	£370.78
Staffordshire Pension Fund, re pension (November payment)	£121.36
Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 63 8991	£119.10
Mr T Lee, Maintenance work on the play equipment	£ 30.00

All of the above accounts were proposed for payment by Cllr Barbara Marshall and seconded by Cllr Sue Fulford. All in favour. **Action - Parish Clerk to action the payments.**

Chairman distributed the current receipts / payments accounts for 2015 / 2016.

It was raised that the football pitch has not been cut for some time now. Blooming Gardens to be asked why and that the Parish Council needed to be reimbursed for the works not carried out. **Action – Parish Clerk.**

Correspondence from RBS re Williams & Glyn moves closer to launch. Noted.

General Correspondence

ESBC re Neighbourhood Projects. Ms Sara Botham, ESBC has advised that the applications for the slide embankment and the gate & fencing did not meet the project criteria. Chairman enquired with Borough Cllr Stephen Smith if these projects could be funded by his WASP fund. Chairman explained to Borough Cllr Stephen Smith that the slide embankment project was dependant on good weather and therefore cannot be carried out till Spring. **Action – Borough Cllr Stephen Smith to forward the application form for the Parish Clerk to complete and submit.**

Email from Dovegate Prison re liaison meeting. Meeting planned for 28 October was not held – no notification of its cancellation was received. Alternative dates have since been given of the 18th and 25th November – awaiting confirmation from the prison. **Action – Parish Clerk to follow up.**

Email from ESBC re Local Government Transparency Code 2014 and Implications for Parish Councils. Parish Clerk has advised Ms Andrea Davies, ESBC of the Parish Council's website address.

Email from SCC re The future management of Staffordshire's countryside parks and green spaces. Noted.

Planning Applications and Related Matters

Marchington (Draft) Neighbourhood Plan – regulation 14 Consultation. Cllr Arthur Renshaw advised that he attended the consultation. Borough Cllr Stephen Smith explained the situation regarding the Local Plan and planning applications that were submitted outside of this remit and that the Local Plan would take precedent.

Kuehne & Nagel site. The Parish Council has been advised by Mr Ranjit Sagoo, Parkwood Consultancy Services that the Kuehne & Nagel site was in the process of being sold to Horton Estates. Member of the Public asked the Chairman if he could speak. Chairman allowed this. Member of the Public advised that they had recently met with the new company's surveyor on site to discuss adverse possession. Chairman suggested that Horton Estates be invited to the December meeting. Parish Clerk was asked to raise with Horton Estates about the overgrown hedges along Stubby Lane. **Action – Parish Clerk.**

Decision Notice: P/2015/00712: Change of use of land to form domestic curtilage and the erection of a part two storey, part single storey front, side and rear extension. Sunningdale, 9 Stubby Lane, Draycott in the Clay. **Permitted.**

ESBC re East Staffordshire Local Plan 2012-2031 Inspectors Report. Noted.

ESBC re Local Plan Adoption. Noted.

BPUD Limited re Invitation to comment on the draft Newborough Neighbourhood Plan. Noted.

Winshill Parish Council re Consultation draft to Winshill Neighbourhood Development Plan. Noted.

Email from Parishioner re Neighbourhood Plan. Cllrs noted the reply sent.

Public Exhibition – Former Barracks Site, Marchington. Vice Chairman, Cllrs Sue Fulford, Barbara Marshall and Arthur Renshaw attended the exhibition. Main concern was the entrance / exit to the site and that Marchington local residents wanted the back road out to Moreton Lane opening up. It was raised that the planning and design consultancy company had no information on highway accidents – they thought Stubby Lane was a quiet road; plus they had not considered the current sewage system (which also takes rainwater) and its issues. Borough Cllr Stephen Smith said he would make sure that the Parish Council was on the list of consultees when a planning application was received. **Action – Borough Cllr Stephen Smith.**

Other issues. Borough Cllr Stephen Smith raised that he had received prior notification of a planning application to convert 2 pig pens into houses in Greaves Lane.

Circulars Received

Broxap re Product literature. Noted.

HM Lord-Lieutenant of Staffordshire re acknowledgement of voluntary organisations contribution to the community. Noted.

SPCA re AGM / Annual Report and Accounts 2014-2015. Noted.

SCC and Men's Health Forum re A guide to men's health for Staffordshire farmers. Noted.

Glasdon re Product literature. Noted.

Highway / Traffic Matters

Issues with Mr Graham Hunt, SCC Community Partnerships Officer (Cannock Chase and East Staffordshire):

Average Speed Cameras - motorbikes. Carried over from October meeting:

Mr Graham Hunt has advised that he needs to take further advice on this.

A50 improvements, diversion route and construction traffic. Mr Graham Hunt has advised that a public engagement event was being planned for early December to discuss progress on the road and that the Parish Council should receive its invitation shortly. He suggested that after the event if Cllrs still felt the need to speak to Mr Andy Mason that he would arrange for him to come to a Parish meeting.

Discussions with Cllr Philip Atkins regarding compulsory purchase of land in Stubby Lane. Carried over from October meeting:

Cllr Philip Atkins has asked Mr Graham Hunt to explore this option. **Action –**

Mr Graham Hunt to keep the Parish Council informed of progress.

Action – Parish Clerk to remind Mr Graham Hunt.

Potholes - Aston Bridge on A515 (ref 4007982). Response received from Mr Graham Hunt to be forwarded to Borough Cllr Stephen Smith. **Action – Parish Clerk.**

Reinstatement of green footpath in Stubby Lane. Cllr Arthur Renshaw met with Mr Jeff Green, SCC who confirmed that the outstanding works would be completed by the NHTeam. However, the hedge has since been trimmed by the NHTeam, but the drain was still blocked. **Action – Parish Clerk to advise Mr Jeff Green.**

Boulder. Mr Jeff Green, SCC to be asked for an update. **Action – Parish Clerk.**

Proposed A515 Weight Restriction south of Draycott in the Clay. Chairman and Vice Chairman attended the Prosperous Staffordshire Select Committee meetings at SCC on 20 October and 10 November. Chairman wished to thank the Vice Chairman for the presentations he gave at the meetings. Chairman explained in brief who attended the meetings and the information presented. The webcast from the 20 October was sent to Cllrs. Chairman advised that Vice Chairman had sent an email to Mr Andrew Griffiths MP and Mr Fabricant MP. Copy to be forwarded to the Parish Clerk. **Action – Parish Clerk.**

Better signage at Six Roads End. SCC has decided to review the policy on weight restrictions on local roads.

The Barn Restaurant advertising signs on Moreton Lane roundabout. Cllr Arthur Renshaw declared an interest. Response received from Mr Richard Rayson. The signs have been removed.

Overhanging hedge over pavement, Stubby Lane. Mr Jeff Green, SCC to be advised of the locations. **Action – Parish Clerk.**

Cutting back of shrubs near to the bus shelter. Shrubs have been tidied up. **Action – Parish Clerk to diarise works again for the start of next Spring.**

Overhanging tree branches within the grass verge opposite Swan Road. ESBC has advised the willow would be lifted and that they would continue to monitor the other trees on a monthly basis.

SCC re A515 Station Road, Diversion of Vehicular Traffic. Order to come into operation on 28 November 2015. Noted.

SCC re Highway Winter Operations. Noted.

Email from Parishioners re Stubby Lane Footpath. Chairman read out the correspondence received. Chairman invited the Members of the Public to explain their concerns. Chairman advised that the Parish Council agreed with their concerns about the lack of a footpath into the village. Cllr Arthur Renshaw suggested asking County Cllr Philip Atkins to come out again to discuss the subject. Borough Cllr Stephen Smith suggested the Parish Council contacted Mr Mark Winnington, SCC Cabinet Member, to come out. Cllrs then went on to say that depending on the response the Parish Council would advise the press about the lack of footpath.

Marchington Industrial Estate. Cllr Arthur Renshaw raised that he had been up to Marchington Industrial Estate and had noted more traffic movements by Brit European along Stubby Lane. He added that traffic from the estate affects Draycott in the Clay more than Marchington. Cllrs discussed the old back road out onto Moreton Lane.

Email from Parishioner re closure of railway crossing on 25 October 2015. Cllrs noted the reply sent.

Village Facilities, Maintenance and Landscaping

Weekly inspection reports. Inspection reports received – no new issues. Chairman raised that he had visited the site with regard to the weeds in the bark within the jungle climber and commented that they had come through the membrane so could not be pulled out, so need spraying. However, he questioned where had all the bark gone that had been put down. Chairman suggested that MacGroundwork be contacted about this. **Action – Cllr Arthur Renshaw offered to.**

Broken picnic seat. Quote of £41.00 + Vat received from Wicksteed. Order to be placed. Proposed by Chairman. Seconded by Cllr Sue Fulford. All in favour. **Action – Parish Clerk.**

Bi-annual maintenance works of the play equipment have been carried out.

Litter bins. Carried over from October meeting:

With regard to the emptying of the litter bins Cllr Arthur Renshaw advised that he had spoken to someone but had not received a reply as yet. In the interim Cllr Arthur Renshaw offered to look into a possible solution. Cllrs agreed.

Action – Cllr Arthur Renshaw.

Quote received from Willshee's. Cllrs queried the picture sent and asked if the company provided a smaller bin. **Action – Parish Clerk.**

Goal posts. Cllr Caroline Hulse explained to the meeting the conversation she had with the landlord of The Swan. Cllrs arranged to move the goal posts on 21 November at 11.00am. **Action – Cllrs.** Email received from PC Josie Shepherd. Cllrs agreed to look into the cost of flattening the cycle mounds. **Action – Cllr Arthur Renshaw.**

Kissing gate. Response waited from Mr Richard Rayson, SCC.

Car parked on playing field. Member of the Public raised that a car had been parked on the playing field. Details to be passed to the Parish Council and the Police to be informed. **Action – Parish Clerk.** As a result of this incident Cllrs agreed to ask the company repairing the fence to install 4 stakes within the gap. **Action – Parish Clerk.**

Annual Inspection. Cllrs agreed to go ahead with the repeat inspection services for 2016 at a cost of £62.50 + VAT. Proposed by Cllr Sue Fulford. Seconded by Cllr Barbara Marshall. All in favour. **Action – Parish Clerk.**

Replacement of rotten posts. Confirmation received that the quote included for installation of the stile only.

Notice at playing fields. Carried over from October meeting:

Chairman suggested that a company be asked to quote to erect four noticeboards. **Action – Cllr Arthur Renshaw.**

Annual closure of the gaps in the playing field boundaries. Cllrs agreed to delay the closure until the works to the fencing have been carried out.

Trimming of playing field hedges. Landlord advised the Parish Clerk that he was happy for the laurel to be cut back. Order for the works has been placed.

Village Hall Update

Annual closure of the path at the rear of the Village Hall car park. Carried over from October meeting:

Mrs Jenny Murphy to close off the gate over the weekend of 14 to 15 November. **Action – Mrs Jenny Murphy.**

Any Other Business

Member of the Public left a telephone message advising that in their opinion the tenants of Pipehay Farm were contravening the planning decision relating to the ménage. Cllrs agreed to contact ESBC Enforcement (cc. Borough Cllr Stephen Smith). **Action – Parish Clerk.**

Cllrs agreed to the draft December issue of the Parish Council Newsletter with an addition of the details of the Parish Council website. Chairman to print off and Cllrs to distribute end November / early December. **Action – Parish Clerk, Chairman and Cllrs.**

Cllr Arthur Renshaw raised that he would have liked the Parish Council to have had an opportunity to have commented on the Brit European planning application on Marchington Industrial Estate. Borough Cllr Stephen Smith to speak to Ms Anna Miller, ESBC and request that Draycott in the Clay Parish Council be consultee's on planning applications relating to Marchington Industrial Estate based on the grounds of traffic / highway. **Action – Borough Cllr Stephen Smith.**

Borough Cllr Stephen Smith left the meeting room.

Village Hall Committee Member asked the Parish Council if they would be prepared to donate some money towards the Senior Citizens Christmas party. Parish Clerk explained that the Parish Council made a previous decision based on the Village Hall's expenditure and income of the party. Cllr Arthur Renshaw confirmed to the Chairman that this was correct.

Parish Clerk advised Cllrs that the precept would be discussed at the December Parish Council meeting and asked for approval to remind the Village Hall Committee to provide the annual details of PAT testing, alarm testing, emergency / light testing, financial accounts and costs of future projects for consideration. Cllrs agreed. **Action – Parish Clerk.**

As no other business arose the open meeting closed 9.53 p.m.

Date of the next monthly meeting: Thursday 10 December 2015, 7.30 pm, Village Hall.

**Signed
Chairman**



Date 10 December 2015

2016 – Dates of Parish Council meetings:

14 January	11 February	10 March	14 April	12 May
9 June	14 July	8 September	13 October	
	10 November	8 December		

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>